K.12 OPERATIONAL COMMUNICATIONS PLAN

MISSION / SITE	**DATE / WINDOW**
RPIC / CALLSIGN	**CREW LEAD**
PRIMARY CREW VOICE / RADIO / OTHER	**BACKUP / SIGNAL**
SITE CONTACT	**CLIENT CONTACT**
AERODROME / ATS	**PERMISSION / REF**
OPERATOR DUTY	**EMERGENCY** **999 / 112**
CHECK-IN / OVERDUE	**STOP-WORK CALL** **STOP — STOP — STOP**

PLAN CHECK Test the primary and backup method at the operating positions—not only beside the vehicles or briefing point.

ANNEX K RECORD HANDLING

TABLET — Complete the required form(s). Save or export only the completed Annex K pages to the mission archive; keep this master unchanged.

WIPE-CLEAN COPY — Use a suitable non-permanent pen. Scan or transfer the record, verify it is complete and readable, then wipe the reusable form clean.

DO NOT ERASE OR OVERWRITE until the archived copy has been verified.

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